



# Rutland County Council

Catmose Oakham Rutland LE15 6HP.

Telephone 01572 722577 Email [governance@rutland.gov.uk](mailto:governance@rutland.gov.uk)

## **RECORD OF DECISIONS AT A MEETING OF THE CABINET**

**Tuesday, 17th September, 2019 at 10.00 am**

**Decisions Published on Thursday 19th September 2019**

**Decisions will be implemented on Wednesday 25<sup>th</sup> September 2019 unless the Call-in Procedure as outlined in Procedure Rule 206 is invoked.**

**PRESENT:** Mr O Hemsley Mr G Brown  
Mr A Walters Mr D Wilby  
Mrs L Stephenson

**OFFICERS PRESENT:** Mrs H Briggs Chief Executive  
Mrs H Bremner Head of Communications  
Mr S Della Rocca Strategic Director for Resources  
Mr M Andrews Strategic Director for People  
Mr P Horsfield Monitoring Officer  
Mrs C Trail Strategic Director for Places  
Mrs J Morley Governance Officer

### **227 APOLOGIES FOR ABSENCE**

There were no apologies.

### **228 ANNOUNCEMENTS FROM THE CHAIRMAN AND/OR HEAD OF THE PAID SERVICE**

There were no announcements from the Chairman or the Chief Executive.

### **229 DECLARATIONS OF INTEREST**

Mr Walters declared an interest in item 8, the Proposed Extension to The Highways Term Maintenance Contract as his wife's employer provided services for Tarmac. Mr Walters would withdraw from the meeting during the discussion on this item.

### **230 RECORD OF DECISIONS**

The Record of Decisions made at the meeting of the Cabinet held on 28 August 2019, copies of which had been previously circulated, were confirmed as a true record and were signed by the Chairman.

## 231 ITEMS RAISED BY SCRUTINY

The Chairman had not been formally notified of any items raised by Scrutiny.

## 232 PROGRESS UPDATE ON ST GEORGE'S BARRACKS

Report No. 133/2019 was received from the Chief Executive.

Mrs Briggs, Chief Executive, introduced the report the purpose of which was to provide Cabinet with a progress report on the St George's Barracks project further to the report of March 2018.

During discussions the following points were noted:

- The Council was still awaiting the outcome of its submission for HIF funding and continued to press Homes England for a decision.
- Meetings for the sub groups of the Evolving Masterplan had now been set up and were progressing.
- The £150k funding that the Council received from the Garden Communities Programme needed to be spent in the current financial year as future funding would be dependent on the ability to spend.
- Mr Brown reminded colleagues that an update on the Local Plan had been given at the Council meeting on 10 September and that the full text of that report had been included with the minutes.

### DECISION

Cabinet:

1. **NOTED** the progress update in respect of the St George's Barracks project.

*Reason for the decision:*

*Progress on the project is in line with the programme.*

## 233 ADULT LEARNING AND SKILLS PROVISION SUB-CONTRACTING ARRANGEMENTS

Report No.127/2019 was received from the Strategic Director for People.

Mr D Wilby, Portfolio Holder for Children's Services and Education, introduced the report the purpose of which was to set out the current arrangements for skills provision and the contract which is due to end in August 2020, the process and proposed award criteria for the procurement of future skills provision, and recommendations for approval and delegation of final award.

During discussions the following points were noted:

- The paper had been well written and explained very clearly what was required.
- The process of sub-contracting was about due diligence and ensuring that the right partner was found going forward.

## DECISION

Cabinet:

1. **AGREED** to the procurement for a sub-contracted delivery partner through the award criteria in appendix B
2. **DELEGATED** authority to authorise the Director for People, in consultation with the Cabinet Member with portfolio for Lifelong Learning, Early Years, Special educational needs & Disabilities, Inclusion, to award the contract resulting from this procurement in line with the award criteria.

### Reasons for the decision

*Rutland Adult Learning and Skills Service provides a valuable service to the residents of Rutland and supports the local authority in meeting statutory duties for post-16 education and training.*

*If Rutland is to continue to offer wide-ranging qualification based learning programmes for school leavers and the wider adult community, then this needs to be delivered in partnership with other providers. This will ensure a continued high quality, flexible arrangement, with resilience offered through a wider workforce with access to specialist resources.*

*Undertaking a procurement exercise to seek a sub-contracting partner with effect from September 2020 is therefore required and it is essential that this provider can meet high expectations set out through the award criteria.*

## 234 LIBRARY STOCK SUPPLY CONSORTIUM

Report No.134/2019 was received from the Strategic Director for Places.

Mrs L Stephenson introduced the report the purpose of which was to approve the participation of the County's Library Service in a new consortium to procure library stock, with the aim of securing improved terms and levels of service. The indicative value of the contract is £43,000 per annum, which is £172,000 over a 4 year contract. The Council's Contract Procedure Rule 12 requires contracts of this value to be approved by Cabinet prior to the tendering process being undertaken. Rule 1.5 allows the use of collaborative joint purchasing.

During discussions the following points were noted:

- The Portfolio Holder assured Members that although price was not cited as one of the award criteria, achieving value for money was always taken into consideration.

## DECISION

Cabinet:

1. **APPROVED** participation in the East Midlands/East Anglia Library Stock Supply Consortium.
2. **AUTHORISED** the Head of Culture and Registration, in consultation with the Portfolio Holder for Culture & Leisure, the Portfolio Holder for Finance, and the Director of Resources, to agree the award of the resulting contract.

Reasons for the decision

*Participating in the proposed consortium will realise significant benefits to the Council by maximising the stock resources that can be procured with the allocated library stock budget.*

---oOo---

*Mr Walters left the meeting at 10.14am*

---oOo---

**235 PROPOSED EXTENSION TO THE HIGHWAYS TERM MAINTENANCE CONTRACT**

Report No.131/2019 was received from the Strategic Director for Places.

Mrs L Stephenson introduced the report the purpose of which was to set out the present contractual performance of the highway maintenance service provider (Tarmac) since 1 December 2018 and to determine whether their present performance satisfied the criteria as set out in the Highway Term Maintenance Contract. Additionally to confirm that the Contract could be extended by a further year, ie. From 1 December 2021 to 30 November 2022.

During discussion the following points were noted:

- In the preparation of a new contract, Officers would be assessing the measurement of the KPIs and looking to improve contract management.

**DECISION**

Cabinet:

1. **APPROVED** the one year extension to the Highway Term Maintenance Contract for Contract Year 9 (November 2021 to December 2022) of the potential 10 year contract extension criteria as set out in the Highway Term Maintenance Contract.

Reason for the decision

*The Highway Term Maintenance Contract where the initial contract period was from December 2013 to November 2018 has already been further extended in annual increments to November 2021.*

---oOo---

*Mr Walters returned to the meeting at 10.19am*

---oOo---

**236 ANY ITEMS OF URGENT BUSINESS**

No items of urgent business were received.

---oOo---

The Chairman declared the meeting closed at 10.20am.

---oOo---